

Minutes of February 20, 2024 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on February 20, 2024 at 5:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call – Steve Diefenderfer, Walt Krushinsky, Deb Hamby, Rodger Anderson and Paul Cook. Also present; Chief McDowell, Asst. Chief Pruet and Office Manager Brie McDowell.

4. Approval of Minutes

A. February 20, 2024 Board Meeting. – Walt K. made a motion to accept the minutes and Rodger A. seconded. Board voted to approve unanimously.

5. Treasurer's Report

A. Review of February financial details. Deb H. made a motion to accept the report and Walt K. seconded the motion. Board voted unanimously to accept.

6. Reports

A. **Correspondence** – None

B. **Auxiliary** – None

C. Fire Chief

- Seven incidences were reported for the month including one call to assist structure fire outside of district and six disabled motorists.
- Nine vehicles reported in service with minor work being performed.
- Met with National Bank of Arizona to remove John Moede from the account and request a charge card for new Asst. Chief Chuck Pruet.
- Met with Anne Dudley about web site cleanup and future ideas.
- Attended 1/29/24 After Action Review for previous snow storm pile-up on I-40.
- Discovered medical and oxygen equipment bags missing. Security is being tightened.
- Introduced new volunteer FF, Greg Lomeli.

D. **Board Report** – None

E. **POA** - None

7. Old Business

A. ADOT TAX - The Board's new treasurer determined that gas tax reimbursement was not worth the time and expense to pursue.

B. Annual report - Is it started? Yes. In-process.

C. Backup generator – Worked fine during power outage. Warranty plan extended to 10 years at a cost of \$1400.

8. New Business

A. Onspot Auto Quote – Chief McDowell asked for approval to purchase tire chains for several vehicles. (approx. \$5000). Paul C. made a motion to approve, seconded by Deb H. Board voted unanimously to approve.

B. Discuss putting cement blocks in – Chief McDowell stated plans to use cement blocks to further protect propane tanks.

C. Credit card for Chuck – Plans were discussed to approve a credit card for Asst. Chief Pruet.

D. Up the limit of the credit cards – From \$2500 to \$5000.

E. Backup generator warranty – Warranty was extended.

9. Call to the Public – *Comments shall be limited to 3 minutes

- Kathy Krushinsky is looking for a new contact for Moonset Pit and debris removal.

- Chief McDowell requested a list of rental properties in the district. POA President Cathy Cook replied that she would provide the list concerning rentals that she was aware of.

Adjournment – Rodger A. made a motion to adjourn and was seconded by Paul C. Board voted to adjourn at 5:52 PM.

Next meeting date March 19, 2024, at 5 PM.



Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046

Phone: (928)220-5207

Email: sherwoodfirechief@gmail.com

CHIEF'S REPORT FEBRUARY 20TH 2024

ACTIVITY:

- Incidents since last Board Meeting:
 - 1/19/24 Mutual aide request for structure fire for HCF
 - 2/7/24 powerline hazard mitigation
 - 2/7/24 public service of disabled motorist
 - 2/8/24 public service of disabled county plow truck blocking only entrance/exit
 - 2/9/24 public service of disabled motorist

EQUIPMENT:

- Apparatus Update:
 - Engine 1 (in service) went to Flagstaff for OnSpot Measurements, See OnSpot Quote
 - FR10 (in service) now A.C. take home vehicle for faster EMS response
 - Tender 4 (in service) Work on horn, and lights pending
 - Tender 5 (in service) work on lights pending
 - Tender 8 (in service)
 - Brush 6 (in service)
 - Brush 11 (in service) worked it's butt off plowing
 - Excursion (in service)
 - Trailer 10 (in service) covered in back lot, registration being investigated
- Station
 - Emergency Power- Worked properly with power outages. Presented extended warranty option to board. See request
 - 3 different station expansion options from Babcock. No action needed
 - Septic repair. Still waiting on parts, Functioning
 - New motion light on station 2 installed
 - New filing system for receipts
 - Received Quote for concrete blocks to protect propane tanks and generator



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TRAINING: Bi-monthly training continued: 2/3/24 - 6 members in attendance- 2.5 hours, Discussed the future of our department. Fixed employee's files. Ordered Jackets for members. Roles and responsibilities. Radio training. Next training is Feb 21st.

DISTRICT NOTES:

- Fire danger low
- Met with National Bank of AZ about fee assed (waved)- Need to remove John Moede and get a card for Chuck Pruett. Asked for an increased spending limit.
- Gave Chief Moede a nice plaque of appreciation. He did not want a big show. He was very appreciative
- Met with Anne Dudley about website clean-up and future ideas
- Winter upkeep going (thank you to all that helped and those that helped each other)
- Received new banner- Help Needed
- Went to a new communication app for members
- Ordered more Naloxone from state grant
- 1/29/24 Attended after action review for previous snow storm pile up on I40 highway
- 2/15/24 attended Ponderosa Fire Department's board meeting
- Found a Med Bag and oxygen bag missing. Looking into increasing security which may involve switching internet providers.
- Confirmed with VFIS about Take home vehicles and at home storage
- *****NEW Firefighter Greg Lomeli*****

CARE FOR EACH OTHER

SUBMITTED BY:

MATTHEW MCDOWELL, FIRE CHIEF

SHERWOOD FOREST ESTATES FIRE DISTRICT