

Minutes of January 16, 2024 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on January 16, 2024 at 5:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** - @ 5:00 PM

2. **Pledge of Allegiance**

3. **Roll Call** – Steve Diefenderfer, Rodger Anderson, Deb Hamby, Paul Cook, Walt Krushinsky, Chief Moede and Asst Chief McDowell.

4. **Vote on new board member Walt Krushinsky** – By unanimous decision of the current board, Walt K. was appointed to the board to fill a vacancy.

5. **Vote on new Board Treasurer** – Walt K. was voted unanimously by the current board to assume the office of Board Treasurer.

6. **Board went into Executive Session** to discuss candidate for the Fire Chief vacancy.

7. **Approval of Minutes** - December 5, 2023 Special Meeting and December 19, 2023 Regular Board Meetings. Walt K. made a motion to accept and Deb H. seconded the motion. Both minutes were approved unanimously.

8. **Treasurer's Report** - Review of September, October, November and December, 2023 checks and financial details. Walt K. made a motion to accept and Rodger A. seconded the motion. Board voted unanimously to accept.

9. **Reports**

a. **Correspondence** – (see item 11b)

b. **Auxiliary** - None

c. **Fire Chief** – One incident; Structure fire outside of district.

- Nine dept. vehicles in service.

- Station security options continue.

- The department's "Red Channel" used for a fatality crash on I-40.

- A listing of the last four years' incident totals was presented by type.

(For more detail see Chief Moede's report on the fire district's website)

d. **Board Report** – None

e. **POA** - None

10. Old Business

a. **ADOT TAX** – After discussion by the board, it was decided that the Treasurer (Walt K.) would decide the time frame for submitting fuel records to ADOT for reimbursing the department's fuel taxes.

b. **Discuss filling Fire Chief position** – After discussion in executive session, the board hired the current Asst. Chief, Matt McDowell, to fill the vacancy of Chief.

c. **Annual Report** – It was reported that this is in progress.

d. **Back-Up Generator** – The generator has been paid for. APS must inspect.

11. New Business

a. **Grant SB 1720 through the AZ Dept. of Forestry – What does the dept. need? Possible SFEFD contribution with partial matching funds and possible funds through the Sherwood Foundation.** - After much discussion by all present, Rodger A. made a motion to commit/reserve \$50,000 for the purchase of a replacement water tender. Paul C. seconded the motion and the board voted unanimously to approve these funds as a partial contribution to any future grants towards a replacement water tender. The board voted unanimously to accept the motion.

b. **County Elections** – Paul C. reported that paperwork was received from the county asking if the district would have an election for the May 21, 2024 ballot. The Secretary responded to the county that we would not. Since we *will* have an election on the November, 2024 ballot, Paul C. asked each board member when their terms will be up; Steve D. 11/24, Paul C. 11/24, Deb H. 11/26, Rodger A. 11/26, and Walt K. 12/26.

12. **Call to the Public** – Doug McKay asked if the dept. has too many vehicles for the number of Firefighters and the effects it has on resident taxes. Current and future resident taxes were then discussed in relation to satisfying the needs of the dept. and community residents while keeping the taxes to a minimum. A discussion followed concerning the diverse types of calls the dept. responds to along with the Dept resources and response times.

10. **Adjournment** – Rodger A. made a motion to adjourn and Paul C. seconded. The board voted unanimously to adjourn at 6:30 PM.

Next meeting date February 20, 2024 at 5:00 PM.



Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046

Phone: (928)220-5207

Email: sherwoodfirechief@gmail.com

CHIEF'S REPORT FEBRUARY 20TH 2024

ACTIVITY:

- Incidents since last Board Meeting:
 - 1/19/24 Mutual aide request for structure fire for HCF
 - 2/7/24 powerline hazard mitigation
 - 2/7/24 public service of disabled motorist
 - 2/8/24 public service of disabled county plow truck blocking only entrance/exit
 - 2/9/24 public service of disabled motorist

EQUIPMENT:

- Apparatus Update:
 - Engine 1 (in service) went to Flagstaff for OnSpot Measurements, See OnSpot Quote
 - FR10 (in service) now A.C. take home vehicle for faster EMS response
 - Tender 4 (in service) Work on horn, and lights pending
 - Tender 5 (in service) work on lights pending
 - Tender 8 (in service)
 - Brush 6 (in service)
 - Brush 11 (in service) worked it's butt off plowing
 - Excursion (in service)
 - Trailer 10 (in service) covered in back lot, registration being investigated
- Station
 - Emergency Power- Worked properly with power outages. Presented extended warranty option to board. See request
 - 3 different station expansion options from Babcock. No action needed
 - Septic repair. Still waiting on parts, Functioning
 - New motion light on station 2 installed
 - New filing system for receipts
 - Received Quote for concrete blocks to protect propane tanks and generator



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TRAINING: Bi-monthly training continued: 2/3/24 - 6 members in attendance- 2.5 hours, Discussed the future of our department. Fixed employee's files. Ordered Jackets for members. Roles and responsibilities. Radio training. Next training is Feb 21st.

DISTRICT NOTES:

- Fire danger low
- Met with National Bank of AZ about fee assed (waved)- Need to remove John Moede and get a card for Chuck Pruett. Asked for an increased spending limit.
- Gave Chief Moede a nice plaque of appreciation. He did not want a big show. He was very appreciative
- Met with Anne Dudley about website clean-up and future ideas
- Winter upkeep going (thank you to all that helped and those that helped each other)
- Received new banner- Help Needed
- Went to a new communication app for members
- Ordered more Naloxone from state grant
- 1/29/24 Attended after action review for previous snow storm pile up on I40 highway
- 2/15/24 attended Ponderosa Fire Department's board meeting
- Found a Med Bag and oxygen bag missing. Looking into increasing security which may involve switching internet providers.
- Confirmed with VFIS about Take home vehicles and at home storage
- *****NEW Firefighter Greg Lomeli*****

CARE FOR EACH OTHER

SUBMITTED BY:

MATTHEW MCDOWELL, FIRE CHIEF

SHERWOOD FOREST ESTATES FIRE DISTRICT