

Minutes of December 19, 2023 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on December 19, 2023 at 5:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. Call to order @ 5:00 PM

2. Pledge of Allegiance

3. Roll Call – Steve Defenderfer, Deb Hamby, Rodger Anderson, Paul Cook, Chief Moede and Asst. Chief McDowell. Roe Irving was absent.

4. Approval of Minutes - November 21, 2023 Board Meeting Deb H. made a motion to accept and Rodger A. seconded the motion. Board voted unanimously to accept.

5. Treasurer's Report - Review of September, October and November, 2023 check detail.

Approval of September, October and November, 2023 financial details.

Due to the absence of the board's Treasurer these items will be reviewed at the January 16, 2024 board meeting

6. Reports

a. **Correspondence** – Received flyer from the Arizona Community Foundation.

b. **Auxiliary** - None

c. **Fire Chief** – On 11/11/23 a train broke down blocking the entry/exit of our community. Chief contacted the railroad and they managed to unblock the road.

There was one medical call in-district and one structure fire out-of-district.

All nine dept. vehicles are in-service with minor improvements in progress.

There is a problem with the new generator's battery. Ironside Electric is replacing the battery.

Station security options continue.

The Chief thanked POA President, Catherine Cook, for her assistance with the Tree Thinning Project.

(For more detail see Chief Moede's report on the fire district's website)

d. **Board Report** - None

e. **POA** – A food gift basket was given to a family in the neighborhood.

7. **Old Business**

a. **ADOT** – Reimbursement for fuel tax will be submitted every five-six months

b. **Discuss filling Fire Chief's position** – After many requests and community support, our Asst. Chief, Matt McDowell, submitted a letter of application for the Chief's position. This will be addressed at the January 16, 2024 board meeting. A possible Special Board Meeting is being discussed for January 9, 2024 to address this.

8. **New Business –**

a. **The final payment to Ironside Electric** will need to be approved by the board. Paul C. made a motion to approve the payment and Rodger A. seconded the motion. Board voted unanimously to approve the payment.

b. **AFDA Conference is coming January 10, 2024 and who should attend?** A representative from our district is still under review.

c. **Annual Report** – is under way.

9. **Call to the Public** – Bruce Speirs endorsed High Country Fire & Rescue to find volunteers.

10. **Adjournment** – Rodger A. made a motion to adjourn and Paul C. seconded the motion. The board voted to adjourn and did so at 6:25 PM.

Next scheduled meeting date is January 16, 2024 at 5:00 PM.



Sherwood Forest Estates Fire District

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CHIEF'S REPORT DECEMBER 19, 2023

Activity:

- Incidents since last Board Meeting:
 - 11/11/23 TRAIN BLOCKING ROADWAY
 - 11/21/23 MEDICAL/FRIAR TUCK
 - 12/16/23 STUCTURE FIRE/3875 SILVER VALLEY RD
- Region Covid report
 - Covid restrictions lifted. Respiratory illnesses being watched. Standard protections continued

Equipment:

- Apparatus Update
 - Engine 1 (In Service) following up research on automatic chains
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, worklights still pending
 - Tender 5 (In Service) Working well, worklights also pending
 - Brush 6 (In Service)
 - Tender 8 (In Service) No leakage, vehicle filled
 - Brush 11 (In Service) Pump starting procedure completed and posted on vehicle
 - Ford Excursion (In Service)
 - Trailer 10 – (In Service) Covered in back lot, registration process pending
- Station
 - Emergency power project: system tested, and plans for maintenance training, battery issue
 - Power loss procedure draft in progress
 - Ordering new district map
 - Station water plan being reviewed
 - Fuel Tank and trailer options being reviewed

- Station security options continue
- Septic repair follow up. Still awaiting parts. Functioning
- Numerical signs on water tanks and valve locations

Training: Bi-monthly trainings continue. December 2, 4 members, 1 hour. Next training December 20 - Canceled

District Notes:

- Fire danger is LOW, numerous pile burning in area.
- Winter preps continue
- EQUIP process: Working with POA
- Radio coverage check in continues
- Fiscal goals draft continues to be massaged, working on repairs

Respectfully Submitted:
John D. Moede, Fire Chief