

## **Minutes of October 17, 2023 Meeting**

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on October 17, 2023 at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** – At 6:00 pm

2. **Pledge of Allegiance**

3. **Roll Call** – Board members Steve Defenderfer, Rodger Anderson and Paul Cook present. Board members Roe Irving and Debra Hamby absent. Chief Moede present.

4. **Approval of Minutes** - A motion to accept the minutes of September, 2023 Board Meeting was made by Paul C. and seconded by Rodger A. Motion carried.

5. **Treasurer's Report** - Review of September, 2023 check detail.

Approval of September, 2023 financial details. The board's Treasurer was absent. Acceptance will be voted on during the November meeting.

6. **Reports**

a. **Correspondence** – The board received a form from the county for “Notification of Elections” for the May 2024 county elections. Paul C. returned the form stating the district had no elections for the May 21, 2024 county elections.

b. **Auxiliary** - None

c. **Fire Chief** – Five incidences were listed; all out of district.

All nine vehicles were listed as, “In Service”.

Permit process continues for emergency power generator.

A new and updated district map has been ordered by Chief Moede.

Firehouse security planning continues.

Septic system still awaiting parts but functional.

Bi-monthly trainings continue.

Chief Moede informed the board of his planned absence between 11/11/23 and 11/26/23.

*(For more detail see Chief Moede's report on the fire district's website)*

**d. Board Report - None**

**7. Old Business** – ADOT tax is still being discussed by the board.

New tires for tender 5 are still in progress.

A discussion of an annual review accountant was postponed until the board Treasurer is in attendance.

**8. New Business.** Planning for a replacement Chief in April, 2024 continues. Paul C. will draft an advertisement for regional and local publications.

Chief Trotter from High Country Fire and Rescue presented an option for the High Country fire dept. to support the Sherwood Forest Estates Fire Dept. if an acceptable new chief cannot be found. This option will be further discussed if/when appropriate.

**9. Call to the Public** – \*Comments shall be limited to 3 minutes

**10. Adjournment.** Rodger A. made a motion to adjourn and Paul C. seconded. The motion was accepted and the meeting adjourned at 7:20 pm.

Next meeting date November 21, 2023 at 5 PM.



# Sherwood Forest Estates Fire District

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## CHIEF'S REPORT OCTOBER 17, 2023

### Activity:

- Incidents since last Board Meeting:
  - 08/26/23 - STRUCTURE FIRE/1111 STOCKMAN
  - 08/30/23 - MEDICAL/7365 BUCKSKINNER
  - 09/21/23 - TRAFFIC/HWY 64 XMM 192
  - 09/30/23 - BRUSH FIRE/PRONGHORN X CIVITAN
  - 10/10/23 - BRUSH FIRE/14662 E KEITH AVE
  -
- Region Covid report
  - Covid remains at LOW level.

### Equipment:

- Apparatus Update
  - Engine 1 (In Service) running well, minor issues
  - FR 10 (In Service)
  - Tender 4 (In Service) Horn not working, unknown battery date, worklights pending
  - Tender 5 (In Service) Alignment service, multiple other issues, work lights
  - Brush 6 (In Service)
  - Tender 8 (In Service) Still leaking from pump, repair process underway, work lights pending
  - Brush 11 (In Service) Starting procedure completed and posted on vehicle
  - Ford Excursion (In Service)
  - Trailer 10 – (In Service) Asked State for help with registration process)
- Station
  - Emergency power project- Permit process continues, recent information given. Awaiting permit completion and inspection
  - Power loss procedure draft in progress
  - Ordering new district map

- Station water plan being reviewed
- Fuel Tank and trailer plan being reviewed
- Security planning continues
- Septic repair follow up. Still awaiting parts. Functioning
- Chris Musgrove resigned d, Updated Rosters sent out

**Training:** Bi-monthly trainings continue. October 7, 4 members, 2 hours. Next training October 18, 6 pm.

**District Notes:**

- Fire danger is LOW, nice weather
- Winter preps on going
- Standard Operating Guidelines project continues (first generation done)
- Follow up meeting with (EQIP) in planning. Map and list of first group submitted.
- Attended October 9 County Envision 45, future planning discussion
- Coverage data study continues
- Fiscal goals draft continues to be massaged, working on repairs while weather is good. Tire project waiting.
- November Chief time off (Nov 11 – 26), working on coverage

**Respectfully Submitted:**  
**John D. Moede, Fire Chief**