

Minutes of August 15, 2023 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on August 15, 2023 at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** - @ 6:00 PM

2. **Pledge of Allegiance**

3. **Roll Call** – Board members Steve Diefenderfer, Paul Cook, Roe Irving, Deb Hamby, Rodger Anderson, and Chief Moede and Asst. Chief McDowell present.

4. **Approval of Minutes** - July, 2023 Board Meeting – Deb H. made a motion to accept the minutes and Rodger A. seconded the motion. The Board voted unanimously to accept.

5. **Treasurer's Report** –

a. Review of July, 2023 check detail.

b. Review of July, 2023 Financial detail

Acceptance of July, 2023 financial details. Paul C. made a motion to accept and Deb H. seconded the motion. The Board voted unanimously to accept.

6. **Reports**

a. **Correspondence** –

- Paul C. explained a request from the **County Elections Dept.** and Roe I. explained that we are current on all records with the county per the County Elections Dept.

- Paul C. updated the board on the status of the **Federal Census Financial Survey**. The survey has been forwarded to the board's accounting service for completion and submission.

- Roe I. contacted the county on the status of the district's **Annual Financial Report** and was informed that we are current on all reports.

b. **Auxiliary** – Tina Johnson, Auxiliary President, reported that the auxiliary purchased hats, shirts and a saw for the fire dept.

c. **Fire Chief** – Chief Moede reported five incidences; 2 in-district and 3 out-of-district under mutual aid agreements.

All nine department vehicles reported as in-service with some minor repairs ongoing.

The annual **ADOT** inspection on all vehicles has been completed.

The firehouse emergency back-up generator is soon to be online.

Two new members added to the volunteer force; Decland Baker and Bryan Puruskowski.

Two current fighters are leaving the dept; Gary Taylor and Dierdre Marx. Dee is retiring from the U.S. Forest Service at the end of August and looking forward to enjoying some well-earned rest and pursuing other interests. She has been a member of the dept. since 2005.

Fire danger is HIGH. Stage.

The dept. will have two vehicles participating in the Williams September 9th Patriot Day Parade.

(For more detail see Chief Moede's report on the fire district's website)

d. **Board Report** - None

7. **Old Business**

- Chief Moede discussed Chief Protocol/ Procedures
- **ADOT** tax was discussed

8. **New Business**

- The Chief requested a \$2,940.44 approval from the board for repairs on Tender 5. After discussion, Deb H. made a motion to approve the request and Rodger A. seconded. The board voted unanimously to accept the request.
- Cathy Cook, POA President, discussed the new rental control laws going into effect in the near future.

9. **Call to the Public –**

- Cathy C. announced the POA's "Firehouse Flix" this month would be "Secondhand Lions" and show date is scheduled for August 26. Also announced, the neighborhood clean-up project is tentatively scheduled for September 23rd.

Anne Dudley announced that the fire district's web page is again up and running.

Jud Swearingen updated the board that the installation of fiber-optics in Williams is about 1/3 completed and they will then begin moving it out towards our neighborhood.

- A request for anyone interested in contributing to the community in the role of POA President or Vice-President contact Cathy C. for details via her email:
CathyPOA@Yahoo.com

- **A sad day for our fire district:** Board Chairman Steve Diefenderfer Announced that our Fire Chief, John Moede, is leaving the dept. on March 29, 2024. The board will begin discussing procedures for hiring a replacement.

10. Adjournment – Rodger A. made a motion to adjourn and Deb H. seconded. Board voted to adjourn @ 6:55 PM

Next meeting date **September 19, 2023** at 6 PM.



Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046-8579

Phone : (928)635-9837 Fax:(928)635-9618

Email : sherwoodfire@qwestoffice.net

CHIEF'S REPORT AUGUST 15, 2023

Activity:

- Incidents since last Board Meeting:
 - 07/26/23 – STRUCTURE FIRE/641 CESSNA LOOP
 - 08/04/23 - ASSIST/MINSTRAL
 - 08/08/23 – PRESIDENT VISIT
 - 08/10/23 – MEDICAL/70xx N. PINON PINES LN
 - 08/11/23 – ILLEGAL BURNING/74xx JOLLY ROUGE
- Region Covid report
 - Covid remains at LOW level.

Equipment:

- Apparatus Update
 - Engine 1 (In Service) Replaced Batteries
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, worklights pending
 - Tender 5 (In Service) Mechanical issues, quote attached (Tires)
 - Brush 6 (In Service)
 - Tender 8 (In Service) Small leak from pump
 - Brush 11 (In Service) Fuse replaced for pump, Running well, in shop for transmission fluid change
 - Ford Excursion (In Service)
 - Trailer 10 – (In Service) (registration process)
 - Annual DOT Inspection for all vehicles completed
- Station
 - Emergency power project in process, Third Propane Tank has arrived, trenches dug, awaiting permit and inspection
 - Power loss procedure draft in progress
 - Ordering new district map
 - Station water plan being reviewed
 - Fuel Tank and trailer plan being reviewed

- Looking to purchase more shelters
- Chainsaw (Engine 1) repair completed, security planning continues
- Thank you note sent to tree cutter
- Septic repair still awaiting parts, functioning
- 2 new members, Decland Baker and Bryan Puruskowski,
- Saying good by to Gary Taylor and Dee Marx

Training: Bi-monthly trainings continue. August 8, 3 members, 2 hours. Next training August 19, 9 am.

District Notes:

- Fire danger is HIGH, Monsoons in full mode, Stage 1 Restrictions in place
- Standard Operating Guidelines project continues
- Follow up meeting with (EQIP), list expanding and working with POA
- LOC letter for repeater completed, Invoices for Red Channel delivered
- Portable Radio distribution continues
- Coverage data study continues
- Fiscal goals draft continues to be massaged
- Patriot Day Parade, Sept 9, Williams

Respectfully Submitted:
John D. Moede, Fire Chief