

Minutes of July, 2023 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on July 18, 2023 at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** - @ 6:00 PM

2. **Pledge of Allegiance**

3. **Roll Call** – Board members Steve Diefenderfer, Paul Cook Roe Irving, Deb Hamby, Rodger Anderson, and Chief Moede present

4. **Approval of Minutes** - June 20, 2023 Board Meeting – Paul C. made a motion to accept the minutes and Rodger A. seconded the motion. The Board voted unanimously to accept.

5. **Treasurer's Report** - Review of June, 2023 check detail.

Approval of June, 2023 financial details. Deb H. made a motion to accept and Rodger A. seconded the motion. The Board voted unanimously to accept.

6. **Reports**

a. **Correspondence** – Steve D. passed on to Paul C. a past due notice for a US Census form. Paul C. took the notice with intentions to pursue.

Steve D. passed on to Paul C. a request for a Special Districts Annual Report. Paul C. took the request with intentions to pursue.

b. **Auxiliary** - None

c. **Fire Chief** – Chief Moede reported seven incidences; 2 in-district and 5 out-of-district under mutual aid agreements.

All nine department vehicles reported as in-service with some minor repairs ongoing.

Emergency Power is still under way with good progress.

A chain saw was taken from a truck and returned dirty and out of gas. No one is aware of who did this.

Bi-monthly trainings continue.

New portable radios are being distributed.

A request was made to join SFEFD's antenna reater on Bill Williams Mtn. This was lessen the dept's annual financial burden for the repeater.

A Board Resolution was submitted and signed in reference to legal representation.

(For more detail see Chief Moede's report on the fire district's website)

d. Board Report - None

7. Old Business

- AFDA certifications continue. Roe I. submitted her completion certificate for board records.
- Annual financial report was submitted.
- Chief Moede discussed Chief Protocol/ Procedures
- ADOT tax was discussed
- A correction was made to the dept's annual budget. Deb H. made a motion to accept the revised budget and Paul C. seconded. The board voted unanimously to accept the revised budget.

8. New Business

- The dept's annual audit was discussed with a phone connection to James Saunders (auditor). All is well. Paul C. made a motion to accept the audit for submission and Deb H. seconded. The board voted unanimously to accept.

A legal representation letter and resolution was signed by board members.

9. Call to the Public – *Comments shall be limited to 3 minutes

- Walt krushinsky was thanked for his time and attention to this year's budget.
- Kathie Krushinsky gave a report on activity at Moonset Pit: Homeowners removed 7,606 cubic yards of forest debris from 823 acres of property. This required 3,953 hours of work.

10. Adjournment - Board voted to adjourn @ 6:55 PM

Next meeting date **August 15, 2023** at 6 PM.



Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046-8579

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CHIEF'S REPORT JULY 18, 2023

Activity:

- Incidents since last Board Meeting:
 - 06/24/2023 – GRASS FIRE/ HWY 64 X MM 202
 - 06/29/2023 – STRUCTURE FIRE/ 5306 SUBLIME
 - 07/03/2023 - MEDICAL/ MINSTREL
 - 07/03/2023 - BURN INVEST/ 73xx ROBIN HOOD
 - 07/15/2023 – GRASS FIRE/67xx DEER FARM RD
 - 07/15/2023 – STRUCTURE FIRE/DEWY RD X 180
 - 07/17/2023 – STRUCTURE FIRE/56x CARTHAGE LN
- Region Covid report
 - Covid remains at LOW level.

Equipment:

- Apparatus Update
 - Engine 1 (In Service) Needs light maintenance work
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, worklights pending (Tires)
 - Tender 5 (In Service) Mechanical issues, quote pending (Tires)
 - Brush 6 (In Service)
 - Tender 8 (In Service) Water site tubes replaced (Tires)
 - Brush 11 (**IN SERVICE**) Fuel leak (pump) repaired in house, Running well, pending transmission fluid change, equipment evolutions
 - Ford Excursion (In Service)
 - Trailer 10 – (**IN SERVICE**) – Oil leak found (age consideration) electrical upgrades completed
 - Annual DOT Inspection for all vehicles pending
- Station
 - Emergency power project in process, Propane Tank
 - Power loss procedure draft in progress

- Set of Tunouts ordered
- 5 sections of 25 hose purchased
- Tender Shelter Belts (3) on all tenders
- Looking to purchase more shelters
- Chainsaw usage/security
- Pine needle clean up west of building 2 pending
- Septic repair still awaiting parts, functioning
- White Board replacement purchased (Auxillary)
- Deckland Baker newest member

Training: Bi-monthly trainings continue. July 8, 6 members, 3 hours. Next training June 21, 6 pm.

District Notes:

- Fire danger is VERY HIGH, fuels are dry, winds a factor and Stage 1 Restrictions in place, power outage on 7/13 in area, Monsoons?
- POA letters sent
- May 1 fire prevention initiative began (NO OPEN FIRES Banner in place)
- Standard Operating Guidelines project continues
- Follow up continues with Environmental Quality Incentives (EQIP) and pre fire planning continues. CCEM, CCSO and SFEFD evacuation collaboration
- Portable Radio distribution continues
- New Water Extinguishers ready
- Coverage data study continues
- GFR Contract accepted
- Repeater successfully moved, NILES contract starts August 1
- Board Resolution reference legal representation
- Fiscal goals draft continues to be massaged

Respectfully Submitted:
John D. Moede, Fire Chief