

Sherwood Forest Estates Fire District Meeting

Minutes of June 20th 2023

- I. The meeting was called to order at 6:12 pm at the Sherwood Forest Fire Station, 450 Little John Road, Williams, Arizona
- II. Pledge of Allegiance
- III. Roll Call: present, President- Steve Diefenderfer, Treasurer – Rosemarie Vitucci-Irving, Board members - Debra Hamby & Rodger Anderson – Absent Clerk - Paul Cook. Others present: Chief- John Moede, and community members (sign in sheet filed)
- IV. Minutes of the last meeting: May 2023 – Rodger made the motion to approve minutes Rosemarie second. All in favor
- V. Financial Reports: February 2023, Read and Approved – Debra made motion to accept and Rodger second. All in favor
- VI. Reports:
 - a. Auxiliary – Pancake Breakfast was a success @ \$878 and next Pancake Breakfast will be Labor Day. Auxiliary will be helping out with T-shirts purchases and a new white board for the department
 - b. Fire Chief Report- read and attached
 - c. Board Report – none
 - d. Correspondence –none
- VII. Old Business:
 - a. AFDA Training – Debra still needs to complete
 - b. Annual Financial Report – no info – table to next month
 - c. Fire Chief protocol / procedure – the Board asked the Chief to give the Board 3 bids and any important information, on any purchase that needs Board approval prior to Board meeting
 - d. ADOT Tax – Rosemarie is still working on it, waiting til end of June to file
 - e. Contract with GFR (Greater Flagstaff Response) This is a contract for mutual aid with the greater Flagstaff agencies. No cost associated with it. – The County Attorney has read over and approved. Debra made motion to approve, Rosemarie 2nd – all in favor
 - f. Niles contract for repeater equipment moved into their building. Annual cost will be divided by Sherwood, Ponderosa and High Country. Has been reviewed by County Attorney and approved – Rodger made motion to approve and Debra second. All in favor
- VIII. New Business:
 - a. Approval of Fire – Dex turnout- Debra made motion to approve and Rodger second. All in favor
- IX. Call to the Public: Jack Hadley asked the Chief what the response time is for the department. He is an older gentleman with a medical issue and is concerned. Chief said it varies every time because he never knows who is in the neighborhood to

respond. Jack also asked the Chief why Judd asked the Block Watch group to purchase radios so they would be the ones to run an evacuation of the neighborhood if there is a forest fire and "Ready, Set Go" is implemented. The Chief confirmed that if there was to be a fire that the department would be too busy addressing the fire threat and the Block Watch would be the ones to notify the neighborhood to evacuate.

Walt K. spoke on the Moonset Pit last weekend – there was 71 participants and 78 returns. 1366 hours and 5657 cu. yards cleared. There was a small issue with the pit and the forest debris not being piled up and Walt and Kathy stayed the whole day to make sure all using the pit would keep all new debris tight and in the middle.

X. Adjournment: 7:23 pm Rodger made motion



Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046-8579

Phone : (928)635-9837 Fax:(928)635-9618

Email : sherwoodfire@qwestoffice.net

CHIEF'S REPORT JUNE 20, 2023

Activity:

- Incidents since last Board Meeting:
 - 05/29/2023 – BRUSH FIRE/ Hwy 64 X MM 191
 - 06/03/2023 – HAZMAT/ Woods Subdivision
 - 06/07/2023 – STRUCTURE FIRE – Gas Leak/1xx2 Antelop RD
 - 06/07/2023 – TRAIN DERAILMENT/Williams
 - 06/09/2023 - INVEST/7312 Robin Hood
 - 06/13/2023 - TRAFFIC ACCIDENT/HWY 64 X MM 193
 - 06/17/2023 - TRAFFIC ACCIDENT/ HWY 64 X MM197
 - 06/17/2023 - GRASS FIRE/BNSF MM 388
- Region Covid report
 - Covid remains at LOW Hospital Admissions level. Low number of cases in Williams. Protective measures still apply.

Equipment:

- Apparatus Update
 - Engine 1 (In Service) Needs light maintenance work
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, needs water tube replacement and worklights
 - Tender 5 (In Service) Fuse and light bulbs changed, interior lights working
 - Brush 6 (In Service)
 - Tender 8 (In Service) Water site tubes need replaced
 - Brush 11 (**IN SERVICE**) Running well, radio installed, pump wiring done in house
 - Ford Excursion (In Service)
 - Trailer 10 – (**IN SERVICE**) – Oil leak found (age consideration) electrical upgrade, high altituded valve instaled. Blue fuel change.

- Station
 - Emergency power follow up, payment for next step required. (Invoice attached)
 - Down/dead trees on station land removed
 - Pine needle clean up west of building 2 pending
 - Septic repair still awaiting parts, functioning
 - Fuel station plan, additional fuel caddy purchased
 - Donation of medical masks, antiseptic hand cleaner, patient stretcher and fire extinguishers donated.
 - Station yard clean up (6/16/23)

Training: Bi-monthly trainings continue. June 3, 5 members. 2.5 hours. Next training June 21, 6 pm.

District Notes:

- Fire danger is MODERATE, fuels are drying, unknown when restrictions will occur. Call volume in region increasing
- May 1 fire prevention initiative began (poster/website)
 - Lidar Overhead
 - Evacuation process
- Standard Operating Guidelines project continues
- Follow up pending with Environmental Quality Incentives (EQIP) and pre fire planning continues. EQUIP Helps assist land owners implement conservation practices on forestry landscapes.
- Set of Turnouts for Pruett for Board approval (invoice attached)
- Portable Radio purchase completed, radios labled and distribution in progress
- Coverage data study continues
- Donation of safety vests to City of Williams Clean up Day
- Attended Kadampa Community Fair, June 10, gave away small fire extinguishers, let kids spray water and handed out recruitment flyer. Kadampa Pre Fire Planning continues
- MSA Altair Detector training being planned
- Prescribed burns in progress in the region
- Repeater failure, 6/18/2023

Respectfully Submitted:
John D. Moede, Fire Chief