

Minutes of April, 2023 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on April 18, 2023 at 5:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order @ 5:00 PM**

2. **Pledge of Allegiance**

3. **Roll Call** – All Board members plus Chief Moede and Asst. Chief McDowell

4. **Approval of Minutes** - March, 2023 Board Meeting. Motion to accept by Paul C. and seconded by Rodger A. Board voted unanimously to accept minutes.

5. **Treasurer's Report**

a. **Review of March, 2023 check detail.**

b. **Approval of March, 2023 financial details.** Motion to accept by Paul C. and seconded by Deb H. Board voted unanimously to accept minutes.

c. **Discussion and possible action of 2023-2024 budget** - tabled to May meeting.

6. **Reports**

a. **Correspondence** – Form to county on upcoming special elections filed.

b. **Auxiliary** - None

c. **Fire Chief** – Six vehicles are in service and two are not.

Two incidences were responded to; a structure fire (out-of-District) and a medical call (in-district).

Grounds around fire dept. are being cleaned up and several trees are being removed.

Fire house septic system is being repaired.

Gutter damage on the west side of bldg. 3.

Audit info sent to county.

Meeting with Kadampa concerning emergency operations.

Met with two county commissioners concerning area fire response.

(For more detail see Chief Moede's report on the fire district's website)

d. **Board Report** - None

7. Old Business

- a. **AFDA Training for board training** – Deb H. and Roe I. received packets.
- b. **Annual Financial Report** – Board still waiting to see report.
- c. **Budget** – Board will discuss at May Board Meeting.

8. New Business

a. **Fire Chief protocol/procedure for purchases over approved amount and what is the approved amount.** – Board discussed procedures for chief to get board approval for items over his discretionary limit (\$2,500).

9. **Call to the Public** – Mary A. discussed the Neighborhood Watch program and announced two upcoming meetings; May 20 and July 13.

Cathy C. stated that the cinder pit will be open for natural materials dumping. Dates are in the POA newsletter which has been sent out. As always, volunteers are needed for 2-hour shifts at the pit.

10. **Adjournment** – Rodger A. made a motion to adjourn and Paul C. seconded it. Board voted unanimously to adjourn @ 5:50 PM.

Next meeting date May 16, 2023 at 6 PM.

(An audio recording of this meeting is available on request)



Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046-8579

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CHIEF'S REPORT APRIL 18, 2023

Activity:

- Incidents since last Board Meeting:
 - 03/20/23- Structure Fire/264xx Amherst
 - 03/25/23- Medical/Robin Hood
- Region Covid report
 - Covid at LOW level. Protective measures still apply.

Equipment:

- Apparatus Update
 - Chains removed on all apparatus
 - Engine 1 (In Service) Needs ground lights and siren
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, needs water tube replacement and worklights
 - Tender 5 (In Service) Needs interior/dash and work Lights
 - Brush 6 (In Service) Plow has been removed
 - Tender 8 (In Service) Water site tubes need replaced
 - Brush 11 (**OUT OF SERVICE**) Batteries replaced, trickle charger, vinal stickers on board
 - Ford Excursion (In Service)
 - Trailer 10 – (**OUT OF SERVICE**) - at station
- Station
 - Emergency power follow up, estimated arrival of generator- 5/16 – 5/19 (no additional info)
 - Trees being removed, grounds clean up planning
 - Septic repair ongoing/ pump power
 - Grading to access road completed
 - Fuel station plan underway (fuel caddy, transfer pump, ramps and tie downs)
 - Saws and float pump serviced, Pump #1 and Honda pending
 - Gutter damage (west side B 1) (est on 26th)
 - Building 2 water leak back wall

Training: Bi-monthly trainings continue. March 4, No members. April 1, 4 members, 2.5 hours, Next training April 19, 6 pm. Working on season training plan.

District Notes:

- Fire danger is LOW, flooding issues in the region decreasing, future Fire Danger (Projections vary)
- Starting fire prevention initiative, Meeting with Kaibab reference Tree Per Acre meeting on April 17, 2023
- Kaibab Forest determining Stage 1 restrictions
- Air B&B Handouts
- County Attorney has resigned, replacement pending
- Contacted DFFM ref “Daylighting” trees on Sherwood Forest (“likely before monsoons”)
- Audit information sent to County
- Road, high probability during summer
- Coverage data study (0900 radio request who is available) continues.
- Fire District Personnel injuries and illness.
- Meeting with Kadampa reference emergency operations (April 11)
- Minstrel flooding follow up
- Prefire plan continues
- GFR process ongoing (Resolution)
- Career day (April 27/28) request from WFD
- April 13 meeting with two county commissioners ref area fire response
- Working on plan for developing Standard Operating Procedures
- April 20th meeting reference possible county adoption of Proposition 310
- Minstrel flooding follow up

Respectfully Submitted:

John D. Moede, Fire Chief