

Minutes of February 21, 2023 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on February 21, 2023, at 5:00 PM. The meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** - @ 5:00 PM

2. **Pledge of Allegiance**

3. **Roll Call** – All board members and Asst. Chief McDowell present.

4. **Approval of Minutes** - December, 2022 Board Meeting – Motion to accept made by Paul C. and seconded by Rodger A. Board voted unanimously to accept.

5. **Treasurer's Report** - Review of December, 2022 check details.

Approval of December 2022 financial details.

Approval of January, 2023 financial details.

(A lengthy discussion by the board broached such subjects as the detail in which these documents are evaluated, and tracking checks and balances of some line items. This discussion will be continued at future meetings but for these two months, Paul C. made a motion to accept as presented and Deb H. seconded the motion. The board voted unanimously to do so.)

6. Reports

a. **Correspondence** – Federal Govt. Census of Financial Details was passed on to the Treasurer to be passed on to the district's accountant. The government was contacted about this status and was told to ignore any late notices and return the form when completed.

b. **Auxiliary** - None

c. **Fire Chief** – Five incidences were reported. All were medical and all were in district.

Eight vehicles are currently in service with Trailer #10 still in process. The new vehicle has arrived (a fast-attack vehicle) and is intended to replace aging Brush #3.

Still waiting for the emergency power generator.

Diesel fuel station continues to be examined.

Old and broken snow chains for vehicles are being replaced.

Emergency planning for property ingress is being discussed for winter drive-way markers.

(For more detail see Chief Moede's report on the fire district's website)

d. Board Report - None

7. Old Business

a. A possible amendment to the Board Policy Manual was discussed concerning board representation by both neighborhoods. Rodger A. made a motion to vote on adding the amendment and Paul C. seconded the motion. The board vote was to add or drop the amendment.

Board Vote: Steve D. - Drop

Roe I. - Add

Paul C. - Drop

Rodger A. - Add

Deb H. - Drop

The vote was to drop the additional amendment.

8. New Business

a. AFDA Training – The two new board members will attend the required AFDA training online.

b. A Budget Committee was organized and tentatively scheduled for March 15, 2023. Members will include board members Roe I. and Rodger A. as well as Chief Moede and Walt Krushinsky.

c. HIPPA change: Home addresses will no longer be included on medical incidents reports.

9. **Call to the Public** – There was a discussion of merging fire districts and future trends of resources.

Bruce Spears suggested modifying the wording of “Approval of Financial Reports” to “Approval as Presented”.

Warren Weir asked if the trucks were actually driven or just idled for monthly running. Asst. Chief McDowell stated that the trucks are usually driven around the neighborhood to help keep the fittings, bearings and other parts lubricated.

10. **Adjournment** - Rodger A. made a motion to adjourn and Paul C. seconded the motion. The board voted unanimously to adjourn the meeting at 6:22 PM.

Next meeting date March 21, 2023 at 6 PM.

(An audio recording of this meeting is available on request)



Sherwood Forest Estates Fire District

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CHIEF'S REPORT FEBRUARY 21, 2023

Activity:

- Incidents since last Board Meeting:
 - 01/15/23- Medical/Medical/72xx Long Bow
 - 01/18/23 – Medical/73xx Robin Hood
 - 01/22/23- Medical/74xx Knighthood
- Region Covid report
 - Covid at LOW level. Protective measures still apply.

Equipment:

- Apparatus Update
 - Engine 1 (In Service) Needs ground lights and siren
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, needs water tube replacement and worklights
 - Tender 5 (In Service) Work Lights
 - Brush 6 (In Service) Plow has been working
 - Tender 8 (In Service) Water site tubes need replaced
 - Brush 11 (In Service) Working with DFFM to transfer back to State Inventory
 - Ford Excursion (In Service)
 - Trailer 10 – **(OUT OF SERVICE)** - at station
 - New vehicle has arrived. 2008 Ford 450 Duals 4x4, Fast Attack
- Station
 - Emergency power follow up, still waiting for generator
 - Repair to west fire hydrant complete (not tested yet), bollards to receive reflective tape
 - Base station radio power back up battery
 - Radios – Looking at next generation of radios
 - Diesel fuel station options continue to be examined

Training: Bi-monthly trainings continue. January 17 training canceled. February 4, 4 members, 2.0 hours. Station update, Monday checks process, monthly equipment tests, radio checks. Next training February 22, pm

District Notes:

- Fire danger is LOW, snow and cold issues in the region
- Niles contract signed and repeater moved to Niles Building
- Continuity book development continues
- First paid Fire Chief sworn in at Williams Fire Department
- Contacted DFFM ref “Daylighting” trees on Sherwood Forest Road
- Coverage data study (every morning 0900 radio request who is available).
- Meeting with Kadampa (Jan 30, 2023) Topic: Emergency communications
- Meeting with Kaibab reference Tree Per Acre was canceled will be rescheduled
- Pine Mountain is not scheduled for thinning project
- I will be out of district February 14 to March 3, coverage obtained
- Noteworthy snow event. Lessons Learned:
 - Old chains found broken, new chains worked well
 - Station maintained temperature (equipment impact)
 - No power loss
 - Emergency planning for ingress to homes (Driveway stakes?) Possible list of heavy equipment?
 - Patient removal can be manpower intensive
 - Snow removal policy (due to calls for snow removal)

Respectfully Submitted:

John D. Moede, Fire Chief