

Minutes of December, 2022 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on December 20, 2022 at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** – Meeting called to order at 6:07

2. **Pledge of Allegiance**

3. **Roll Call** – Steve Diefenderfer, Rodger Anderson, Debra Hamby, Roe Irving, Paul Cook and Chief Moede

4. **Election of Officers** – Debra H. and Roe I. were sworn into office

- Election of board officers was performed with Roe I and Debra H. abstaining due to new positions on board. **Chairman:** Steve D., **Treasurer:** Roe I. and **Secretary:** Paul C.

5. **Approval of Minutes** -

December 20, 2022 Board Meeting – Unanimously accepted by board vote.

6. **Treasurer's Report** - Review of December 2022 check detail.

Approval of December 2022 financial details. Waiting for report from accountants.

7. **Reports**

a. **Correspondence** – Letter from the Coconino Board of Supervisors (Lindsay Daley) requesting an annual report from Special Districts. This report is in progress.

- State Financial report is being forwarded to the district's accountant by Roe I.

b. **Auxiliary** - None

c. **Fire Chief** – Six incidences were responded to (2 medical, 2 storm damage and 2 out-of-district structure fires).

- Eight vehicles are in service, with trailer 10 still out of service.

- Air compressor has been replaced.

- Heater in Bldg. 1 has been repaired.

- Looking at next generation of hand radios.

- Chief will be out of district 12/27 – 1/7. Coverage has been arranged.
- Driveway repairs completed with follow-up grading to be done.

(For more detail see Chief Moede's report on the fire district's website)

d. Board Report - None

8. Old Business – Amendment to Board Policies Manual: To be further discussed at January meeting. Input from the public was taken.

- Board voted to have winter hours for meetings. During this period, board meetings will begin at 5:00 PM. Input from the public was taken.

9. New Business - None

10. Call to the Public – *Comments shall be limited to 3 minutes

11. Adjournment

Next meeting date January 17, 2023 at 5:00 PM.

(An audio recording of this meeting is available on request)



Sherwood Forest Estates Fire District

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CHIEF'S REPORT DECEMBER 20, 2022

Activity:

- Incidents since last Board Meeting:
 - 11/19/22 – Medical/XX S. Friar Tuck
 - 11/23/22- Tree Down/7399 Knighthood
 - 11/24/22- Tree Down/7777 Long Bow
 - 12/07/22- Medical/XX Jolly Rogue
 - 12/11/22- Structure Fire/3736 Scenic Loop
 - 12/14/22- Structure Fire/389 N. Laramy Lane (Tender)
- Region Covid report
 - Covid at LOW level. Protective measures still apply.
 - Influenza cases have dropped (Covid Measures)

Equipment:

- Apparatus Update
 - Engine 1 (In Service) Needs ground lights and siren. Carbide chain for chain saw
 - FR 10 (In Service)
 - Tender 4 (In Service) Horn not working, unknown battery date, needs water tube replacement and worklights
 - Tender 5 (In Service) Batteries changed
 - Brush 6 (In Service) Plow has been working
 - Tender 8 (In Service) Water site tubes need replaced
 - Brush 11 (In Service) Front shocks leaking oil, alternator questionable
 - Ford Excursion (In Service).
 - Trailer 10 – **(OUT OF SERVICE)** Returned to station, pending pump resolution
 - Preventative Maintenance plan developed and plan for pump testing identified
- Station
 - Emergency power follow up. Waiting for generator

- Air Compressor has been replaced
- Repair to rear heater B1 completed
- Superior Propane tanks delivered and functioning well
- Suburban Propane tanks have been removed
- Repair to west fire hydrant complete (not tested yet), bollards to receive reflective tape
- Base station radio power back up battery pending
- Radios – Looking at next generation of radios
- Driveway repair completed (Fuller Dirt Works) follow up grading will be done
- Diesel fuel station options continue to be examined

Training: Bi-monthly trainings continue. December 3, 5 members, 2.5 hours. Station update, monthly tests-chainsaws and pumps, vehicle road course (3 vehicles), radio checks and hand signals. Next training January 14, 9 am

District Notes:

- Fire danger is LOW with wind, snow and rain in the region
- FCC reconciliation on Dec 7 reported to be complete and our radio frequency is legal
- Radio repeater may be moved to adjacent building follow meeting for cost comparison
- Continuity book development continues
- New vehicle search continues
- I will be out of district December 27 to January 7, coverage obtained
- Participation in Fire Chief interviews with City of Williams for Fire Chief

Respectfully Submitted:

John D. Moede, Fire Chief