

Minutes of 8/17/21 Meeting

*The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on **August 17, 2021** at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. Note - All items are set for possible action.*

Minutes

1. Called to Order at 6:00 PM

2. Pledge of Allegiance

3. Roll Call – Walt Krushinsky, Paul Cook, Sue Hamilton, Steve Diefenderfer, Rodger Anderson, Chief Moede and Asst. Chief McDowell were present.

4. Approval of Minutes for July 20, 2021 Meeting: Motion to approve was made by Steve Diefenderfer and Rodger Anderson seconded the motion. Board voted unanimously to approve.

5. Treasurer's Report – *Treasurer, Sue Hamilton, reported we are in good standing financially*

a. Review of July, 2021 check and financial details. Paul Cook made a motion to accept, Steve Diefenderfer seconded and board voted unanimously to approve.

b. The decision was made to continue the retention of our current CPA services for our annual review. Motion to accept was made by Rodger Anderson and seconded by Steve Diefenderfer. Board voted unanimously to accept.

6. Reports

a. **Correspondence** - *none*

b. **Fire Chief** – Four incidents were reported (3 out of district).

Seven vehicles are in service at this time.

Phase II of the radio repeater on Bill Williams Mountain has begun. The Chief expects possible completion by September 1st. Again, thanks to the SFF Foundation for their financial assistance in making this happen.

SFEFD assisted with funeral of Williams Firefighter Jeff Pettit.

(For more detail see Chief Moede's report on the fire district's website)

7. **Old Business** - None

8. **New Business**

The department's Workman's Compensation program was discussed and found to be acceptable.

A special workshop meeting was held 2 hours before this regular meeting:

Updates and revisions to the board's policies manual were discussed and scheduled to be approved at the September 21, 2021 regular board meeting.

As was discussed in the workshop meeting, the board directed the chief to research and provide the board with two separate costs; the cost of having two vehicle stalls constructed compared to having three stalls constructed and added to Building #2.

10. **Call to the Public** –

Kathy Krushinsky (POA President) – Reported lightning strike by her house that destroyed two transformers.

She reported that due to deep mud at the Buggy Wheel debris dump, the site is temporarily closed.

Ms. Krushinsky contacted several agencies concerning the sudden, prolific rise of mosquito populations to see if anything can be done about it. No one she contacted could offer any aid.

Cathy Cook – Working with Chief Moede, Ms. Cook is now responsible for keeping the firehouse calendar up to date with fire department needs and community organizations wishing to schedule events.

Judd Swearingen – Described 35 events and at least 6 power outages in the last 45 days.

11. **Adjournment** – A motion to adjourn was made by Rodger Anderson and seconded by Steve Diefenderfer. The vote was unanimous and the meeting ended at 6:46 PM.

a. Next meeting date – **September 21, 2021 at 6 PM.**

(An audio recording of this meeting is available on request)



Sherwood Forest Estates Fire District

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CHIEF'S REPORT AUGUST 17, 2021

Activity:

- Incidents since last Board Meeting:
 - 7/21/2021- Tree Fire on Beacon Hill, False
 - 7/24/ 2021 –Reported Structure Fire 5245 N. Hwy 64, False
 - 7/29/2021 – Tree Fire, Hwy 64 X MM 198, False
 - 8/12/2021 – Lightning Strike, Knighthood Lane, Invest
- Region Covid report
 - Delta Variant
 - Supply of protective equipment still strong

Equipment:

- Apparatus Update
 - Engine 1 (In Service) New Steers next
 - Tender 4 (In Service) Fill tube leak still pending
 - Tender 5 (In Service)
 - Brush 6 (In Service) Newer bumper purchased
 - Tender 8 (In Service) Slow air fill issue. Following up with dump shoot
 - Brush 11 (In Service) Frequency work is still pending
 - Ford Excursion (In Service) Radio work pending
 - Trailer 10 – Still at Wicked for pipe work
- Station
 - Apron Project – Completed. Milling process completed follow up for drainage improvement
 - Third emergency egress process ongoing
 - Office Painting Project, ongoing
 - Repeater Update – Phase 1 complete with reimburesment. Phase 2 has begun. Possible completion date September 1
 - Emergency power process research continues
 - Facility Requests process ongoing
 - NAU Civil Enviornmental Engineering contact

Training: Bi-monthly trainings continue. August 7 training included 7 members (2 hours) and consisted of a simulated fire on Sherwood Forest Road. Next training Aug 18 (6 pm). Next month training Sept 18 (9 am) and Sept 22 (6 PM).

District Notes:

- Fire danger is Moderate. No Fire Restrictions.
- Board Resolution for annexation of State land is delayed. Needs signature from State Land Commission
- Resolution for County Attorney is delayed.
- Area collaboration with HCFR, WMS, Ponderosa, CCSO, and Forest Service continues
- SFEFD assisted with WFD funeral of Firefighter Jeff Pettit

Respectfully Submitted:

John D. Moede
Fire Chief