

Minutes of 7/20/21 Meeting

*The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on **July 20, 2021** at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. Note - All items are set for possible action.*

Minutes

1. Called to Order at 6:00 PM

2. Pledge of Allegiance

3. Roll Call – Walt Krushinsky, Paul Cook, Sue Hamilton, Steve Diefenderfer, Rodger Anderson, and Chief Moede were present.

4. Approval of Minutes for June 15, 2021 Meeting: Motion to approve was made by Steve Diefenderfer and Sue Hamilton seconded the motion. Board voted unanimously to approve.

5. Treasurer's Report – *Treasurer, Sue Hamilton, reported we are in good standing financially*

a. Review of June, 2021 check detail. Paul Cook made a motion to accept, Steve Diefenderfer seconded and board voted unanimously to approve.

6. Reports

a. **Correspondence** - *none*

b. **Fire Chief** – Nine Incidents were reported (3 out of district).

Seven vehicles are in service at this time.

NEPA Permit process has been accepted and all improvements to the fire station and related facilities were approved (Dated June 28, 2021).

Concrete aprons have been poured and topographical adjustments are underway.

Third emergency egress route still being discussed and pursued.

Thinning of land south of the fire district is continuing.

Two additional frequencies have been purchased for the Radio Repeater tower and construction is underway.

A third quote for an emergency power system has been received.

Annexation of 200 acres south of SFE has been approved and the final processes are underway.

Wood Subdivision consolidation has been placed on hold.

Two new applications for volunteer fire fighter have been received.

Steve D. asked questions concerning apron drainage.

Rodger A. asked status of emergency egress of neighborhoods.

Paul C. asked about evacuating community on “Set” of “Ready-Set-Go!” Due to the restrictions (railroad) of an emergency evacuation this is the chief’s current plan.

(For more detail see Chief Moede’s report on the fire district’s website)

7. New Business

None

8. Old Business

None

9. Fire Chief’s Annual Evaluation – (Bruce Spears requested that the board offer a Call to the Public before and after the chief’s evaluation.)

The chief’s evaluation was structured for each board member to give their feedback on the chief’s performance over the last year.

Paul Cook – Much praise for the chief’s accomplishments, particularly for the current state of readiness of the trucks and other vehicles and the near-end of construction on a radio repeater on Bill Williams Mountain. He then thanked the Sherwood Fire Fighters Foundation for all they did in making many of the chief’s improvements possible. *(SFFF Board was present; Bob Simoneau, Dave Dudley and The fire chief, John Moede.)* Dr. Cook asked for more recognition of the volunteer fire fighters by name. He asked for the chief’s expectations for a new Bldg. 3. Two areas of improvement suggested were interactions with the board and support/communications with community organizations. The chief indicated that these would improve.

Sue Hamilton – Making the radio repeater happen was pointed out. Ms. Hamilton expressed her appreciation for the contributions the Sherwood Fire Fighters Foundation has made in improving the fire department and thanked the chief for making these improvements happen. She also expressed her appreciation of the fire chief staying in budget.

Steve Diefenderfer – Expressed his feelings that the chief has done a wonderful job with the operations side of his responsibilities. He expressed concern about the fire house calendar and impediments to the community organizations using the facilities. He pointed out that the fire department facilities were built by the community for multi-functional uses and that they should be allowed to use them without Impediments being implemented.

Rodger Anderson – Expressed his appreciation for the improved readiness status of all trucks and other vehicles. He then emphasized the importance of residents being able to evacuate with a third egress point. Mr. Anderson expressed his non-support for a new building and stated that he felt the current facilities were adequate for both the fire department's needs and the community's needs. The fire chief pointed out the dangers of toxic fumes from the vehicles stored in Bldg. 1. A discussion followed.

Walt Krushinsky – Expressed his appreciation for all the resources provided by the Sherwood Fire Fighters Foundation. Repairs to the buildings and fire fighting vehicles. He expressed his opinion that the chief has done an excellent job. The fire department's calendar was questioned on its progress so that other community organizations could begin planning. Mr. Krushinsky suggested more use of the POA and web site for getting time-critical information out to our residents. Also suggested was an annual fire department "show-and-tell" type of event for the residents to see how the department operates and equipment demonstrations.

Fire Chief – The FC stated that the Rafael Fire provided many good lessons for the department and showed that his operational plans are working. He went on to explain that the focus of his strategies place firefighter safety as his highest priority and was proud of our response to the Rafael Fire. A discussion of the 911 emergency call system followed. It was emphasized that if a resident calls 911 to be certain that they identify the area as "Sherwood Forest Estates". This is needed as there is a "Sherwood Forest" community in Parks and confusion has occurred in the past.

10. Call to the Public –

Mary Anderson - CERT trained personnel have been trained in emergency traffic control if needed in an emergency or evacuation.

Cathy Cook – Asked about status of fire house calendar and when community organizations would be allowed to plan dates for events.

Anne Dudley – Praised Chief Moede for his quick responses to web site data and suggested that residents sign up for notifications during critical times. She expressed her opinion that community events need to be moved from Bldg. 1. Back-ups for the department's web site operations have been put in place in case she is indisposed. This includes operational and access passwords being shared with two other people. Kathy Krushinsky suggested a "crash book" type of instructional manual for the web sites operation.

Bob Simoneau – Thanked the board for the recognition of the Sherwood Forest Firefighters Foundation and their contributions. He thanked the chief for an excellent job. He also described a letter from OSHA that they had been informed that the kitchen facilities had been removed from Bldg. 1.

Dave Dudley – Complemented the volunteer fire fighters for their professionalism during the fire incident on Jolly Rogue.

Jack Hadley – Described how emergency evacuations exits operated in the past.

Judd Swearingen - Pointed out that he has been a resident since 2006. He thanked the chief for making the radio repeater a reality and if it hadn't been for himself and his research that it would never have happened. He pointed out that our mission is to look forward. A discussion of the many phone calls the chief received during the Rafael Fire and that the only phone call he made was to see what he could do to help.

Paul Cook – Suggested the possibility of a phone bank type of service during emergencies that would redirect calls from the chief's phone to a designated person(s) to provide information on an event.

Bruce Spears – Pointed out OSHA's authority and pointed out fume residue on the ceiling of Bldg. 1. He supports the possibility of a new Bldg. 3. He also identified pitfalls to circumventing the BNSF railroad when considering a third emergency exit from the community.

Kathy Krushinsky – Moonset Pit is closed. Piles of forest debris from properties have filled the space. She described an alternate location and directions to it. She needs someone to man the site from 8:00 AM until 11:00 AM the following Saturday (7/25). Since there were so many people from Mountain Rose Ranch she asked for volunteers from them but none could make it.

Mary Anderson - Asked if someone from Coconino County could be at a Block Watch meeting to present Ready-Set-Go information.

Warren Weir – Asked about insurance for community organizations to use fire department facilities.

John Moede – Stated that he has always dreamed of being the fire chief in a small community fire department and expressed his appreciation for the opportunity. He then went on to recognize his wife (present at meeting) for all the support she has given him through the years.

11. **Adjournment** – A motion to adjourn was made by Rodger Anderson and seconded by Steve Diefenderfer. The vote was unanimous and the meeting ended at 7:28 PM

a. Next meeting date – **August 17, 2021 at 6 PM.**

(An audio recording of this meeting is available upon request)



Sherwood Forest Estates Fire District

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CHIEF'S REPORT JULY 20, 2021

Activity:

- Incidents since last Board Meeting:
 - 6/19/2021 – Smoke in District
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 - 6/19/2021 – Command Post for Rafael Fire
 - 6/22/2021 – Medical Incident 73xx Longbow
 - 6/25/2021 – Illegal Burning 75xx Tulip Lane
 - 6/26/2021 – Smoke in the District
 - 6/30/2021 – Train vs Pedestrian, Williams
 - 7/2/2021 – Rollover, HWY 64
 - 7/6/2021 – Fire, 79xx Jolly Rogue
- Region Covid report
 - County and region seeing increase in Delta Variant
 - Supply of protective equipment still strong

Equipment:

- Apparatus Update
 - Engine 1 (In Service) New Steers. New firefighting lines on front and passenger side used on fire response 7/16
 - Engine 2 (**No longer in fleet**) transferred back to State Fire
 - Tender 4 (In Service) Fill tube leak still pending. New Steers.
 - Tender 5 (In Service) PM completed
 - Brush 6 (In Service) Fire pump work on carb completed. Used for patrol during Rafael Fire. New tires
 - Tender 8 (In Service) Possible air issue. Following up
 - Brush 11 (In Service) Frequency work on radio is still pending
 - Ford Excursion (In Service) Brakes and tire rotation complete
 - Trailer 10 – Still at Wicked for pipe work (expected home soon)
- Station
 - NEPA Permit process completed (see attached).

- Niles repaired base station radio
- Apron Project – Pouring completed, add ons completed. Will need follow up for future removal of 4 to 6 inches of millings
- Third emergency egress process continuing
- DFFM process. Thining continuing to south land and thinning for home owners on hold
- Office Upgrade Project, attempting to locate flooring person
- VFG Grant process complete
- Repeater Update – two other frequencies have been purchased. Construction has begun
- Third quote for emergency power completed

Training: Bi-monthly trainings continue. June 16 training included 6 members July 3 training had 6 members and consisted of review of Brush 6 capabilities/upgrades (2 hours). Next training July 21 (6 PM). Next month training August 7 (9 am) and August 18 (6 PM)

District Notes:

- Fire danger is Moderate. Rains have helped. All Fire Restrictions rescinded
- State Land Commission approved annexation of State land. Next phase involves a Board Resolution and submission to County
- Coconino County requesting resolution for legal representation
- Wood Subdivision follow up (Requested pause in consolidation)
- Potential new members, applications from Randy Rask and John Sebranos
- Area collaboration with HCFR, WMS, Ponderosa, CCSO, and Forest Service continues

Respectfully Submitted:

John D. Moede
Fire Chief