

Minutes of 5/18/21 Meeting

(DRAFT – Board must vote to accept at next formal meeting)

*The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on **May 18, 2021** at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. Note - All items are set for possible action.*

Minutes

1. Called to Order at 6:00 PM

2. Pledge of Allegiance

3. Roll Call – Walt Krushinsky, Paul Cook, Sue Hamilton, Steve Diefenderfer, Rodger Anderson, Chief Moede and Asst Chief McDowell

4. Approval of Minutes for April 20, 2021 Meeting: Motion to approve was made by Steve Diefenderfer and seconded by Sue Hamilton. Board voted unanimously to approve.

5. Treasurer's Report – *Treasure, Sue Hamilton, reported we are in good standing financially*

a. Review April, 2021 check detail. Paul Cook made a motion to accept, Steve Diefenderfer seconded and board voted unanimously to approve.

b. A conference call was made to Sanders Company LTD. regarding the 2020/2021 SFEFD Financial Statements Audit. No problems were found.

6. Reports

a. Correspondence - *none*

b. Fire Chief – One incident was reported (out of the district)

County injection site at Ft. Tuthill is fully closed.

Seven vehicles are in service (with some still under-going minor repairs). One vehicle (Engine 2) is out of service.

NEPA Permit applications frozen by state until further notice.

Third emergency egress process still in process. Annexation of state land process is continuing.

Radio repeater installation still continuing.

Bi-monthly training sessions continuing.

- VFG Grant process complete pending invoice from PHX
- Air Bottles (4 packs tested = \$880.00)
- Repeater Update

Training: Bi-monthly trainings continue. May 1 training included 9 members and consisted of fire scenerio (3.5 hours). May 19 CPR training. Next month training June 5 (9 am) and June 16 (6 PM).

District Notes:

- Fire danger is High. County enacted Level 1 Fire Restrictions effective May 14th.
- SFEFD Wildfire Preparedness program (Ready Set Go, CC EM Emergency Notification, Fire Extinguisher training and evac procedures).
- State Fire follow up includes Annex proposal and Shaded Fuel Break on State Land.
- Wood Subdivision follow up (Board Meeting May 13)
- Williams Fourth of July
- Potential new members
- Area collaboration with HCFR, WMS, Ponderosa, CCSO, and Forest Service continues

Respectfully Submitted:

John D. Moede
Fire Chief



Sherwood Forest Estates Fire District

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CHIEF'S REPORT MAY 18, 2021

Activity:

- Incidents since last Board Meeting:
 - 5/14/2021 – Person Down 518 Parks Road
- Region Covid report
 - County and Williams area
- Supply of protective equipment still strong

Equipment:

- Apparatus Update
 - Engine 1 (In Service) protection lines upgraded and SCBA's added
 - Engine 2 (**Out of Service**) classified as Reserve, does not start (Jan 23)
 - Tender 4 (In Service) Pending PM and foam system detached for test/clean, heater repair and leak from fill tube
 - Tender 5 (In Service) PM completed and valve failure repaired
 - Brush 6 (In Service) Fire pump and motor repaired and functioning minor carb work still needed
 - Tender 8 (In Service) Air lines and brake work completed
 - Brush 11 (In Service) Radio installed, frequency work pending
 - Ford Excursion (In Service) Niles quote still pending for radio system. Brakes next
 - Trailer 10 – At Wicked for pipe work
- Station
 - NEPA Permit progressing, No additional update
 - Niles quote still pending for Service Call to base station radio
 - Apron Project – Payment submitted
 - Third emergency egress process continuing
 - Annexation of State Land process continues
 - Office Painting Project, painting quote pending

Fire danger high and Level 1 restrictions are in effect as of May 14, 2021.

Emergency fire evacuations discussed with the “Ready, Set, Go” notifications.

State will thin trees just south of SFE to help with possible fire control.

Williams’ July 4 fireworks is a go at this time. SFEFD will participate in protection.

Collaborations with other area fire districts are ongoing.

(For more detail see Chief Moede’s report on the fire district’s website)

7. New Business

a. Chief Moede requested that Asst. Chief McDowell receive a \$250 monthly raise. Paul Cook made a motion to accept and Sue Hamilton seconded. Board approved unanimously.

b. Much discussion on turning Engine 2 (Kahuna) back to the state. Basic problem is getting parts and a mechanic that’s willing to work on it. Chief Moede’s decision is to return it.

8. Old Business

a. After the required time to display 2021/2022 Budget, Steve Diefenderfer made a motion to accept it and Rodger Anderson seconded. Board voted unanimously to accept it.

9. Call to the Public – *Comments shall be limited to 3 minutes

Jack Hadley expressed concern of our department being responsible for any damage from July 4th fireworks. Judd Swearingen stated that it is the city’s responsibility.

Sue Hamilton reiterated that the Auxiliary’s Pancake Breakfast is still scheduled for May 29th from 8:00 - 10:00 AM at the firehouse.

Jack Hadley asked if we could have a fire in an inside fireplace and was informed that we could if the chimney has a spark arrester on it.

Kathy Krushinsky announced our second annual blood drive will take place on June 5th from 9:30 - 2:30 AM at the firehouse. She stated that 15 people must sign up for them to come out. She also requested that residents hauling debris to dump sites make sure that the load is secured to keep debris in.

10. **Adjournment** – At 7:35 PM Sue Hamilton made a motion to adjourn which was seconded by Rodger Anderson. Board voted unanimously to adjourn.

a. Next meeting date – **June 15, 2021 at 6 PM.**

(An audio recording of this meeting is available upon request)