

## Approved Minutes

*The Fire Board of the Sherwood Forest Estates Fire District will meet in Regular session on December 15, 2020 at 6:00 PM. Meeting will be held at the fire house at 450 Little John Road, Williams, Arizona. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. Note - All items are set for possible action.*

### Agenda

#### 1. Call to Order

#### 2. Pledge of Allegiance

3. Election of Board Secretary. *Sue Hamilton nominated Paul Cook, Walt Krushinsky seconded; all in favor.*

4. Roll Call – *all Staff (John Moede, Matt McDowell, Brienne McDowell in attendance; all board in attendance – Walt Krushinsky, Paul Cook, Sue Hamilton, Steve Diefendorfer, Rodger Anderson)*

#### 5. Treasurer's Report

a. Review of November 2020 check detail – *all in good standing*

b. Budget update

#### 6. Reports

a. Correspondence - *none*

b. Fire Chief - *see attached report.*

c. Board Report

#### 7. Approval of Minutes

a. November 17, 2020 Regular Meeting. - *Walt Krushinsky motion, Sue Hamilton seconds, all in favor*

b. November 20, 2020 Voters Canvas Report

#### 8. New Business

a. Discussion and Possible Action re; Expenditure for the construction of a 60" x 30" concrete apron in front of building 2 – *1 proposal, no others returned, no NEPA permit will be needed. Still awaiting response from foundation of \$6500 grant and the fire district putting up the other \$6500. Roger Anderson asked what was the purpose of the bibs? John responded, additional safety coming in and out of the garage, better cleanliness in the garages and for equipment. Cathy Cook added that it would assist in keeping rainwater out of the garage. Warren Weir asked if additional grading would be needed? John thought no.*

9. Old Business - *none*

10. Recognition of Guests-Jud Swearingin – *presentation on information for community for new internet option, Telcomm West. Fire District and Board does not sponsor or support, just allowing the presentation for community information.*

11. Call to the Public – *\*Comments shall be limited to 3 minutes - none*

12. Adjournment - *Sue Hamilton motions, Paul Cook seconds, all in favor. 6:48pm adjourned*

a. Set Agenda Items for next meeting – *review strategic plan*

b. Next meeting date – January 19, 2021 at 6 PM.

### **PUBLIC NOTICE**

**\*Call to the Public** – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sherwood Forest Estates Fire District Board need not request permission in advance however they are requested to sign the roster. The Fire District Board is not permitted to discuss or act on any item raised in the Call to the Public due to restrictions of the Open Meeting Law. However, individual board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The public may also comment on any agenda item or topic via email. For the comment to be accepted the public is required to openly identify themselves by name and address with "Public Comment for SFEFD Agenda Meeting date \_\_\_\_\_" written in the Subject box. The email will be received as "Correspondence" and then read (paraphrased as appropriate) into the official SFEFD Fire Board meeting minutes during the "Public Comments" session and will become part of the official SFEFD Fire Board meeting minutes available for public review via the SFEFD website. Covid-19 Pandemic Emergency Provisions – The Sherwood Forest Estates Fire Board, during this time of Nation Emergency due to the COVID-19 Pandemic and the Arizona Governor's Executive Orders 2020-12 & 2020-36 effective May 12, 2020, is under official mandate to enact social distancing. As a consequence, public attendance at all meetings shall be restricted on a first come first serve at the door, no reservations with the number of public permitted attendance based on available empty seats separated 6 feet distant, side to side and front to back, until the building is filled to capacity. If a seat is vacated another member of the public may enter and be seated. This policy will remain in effect until the Arizona Governor's Executive Orders 2020-12 & 2020-36, effective May 12, 2020, have been rescinded and that no other public gathering restrictions have subsequently been enacted and are in effect. If any disabled person needs any type of accommodation, please notify the Fire District prior to the scheduled meeting time. Notice of web site posting compliance per ARS §38-431.02.3 - In accordance with state law, notice for all fire district public meetings along with agendas, must be posted at least 24-hours in advance of the meeting. Public notices for the Sherwood Forest Estates Fire District are posted at the Fire Station located at 450 Little John Rd., Williams, Arizona. Public meeting notices are also posted on the Sherwood Forest Estates Fire District web site - <https://www.sherwoodforestestatesfiredistrict.com> Please be advised that only the address listed may be relied on for official postings under the Arizona Open Meeting Law. A technological problem or failure that either prevents the posting of public notices on a website or that temporarily or permanently prevents the use of all, or part of the website does not preclude the holding of the meeting for which the notice was posted, if the public body complies with all other public notice requirements. This agenda was posted at the SFEFD fire house, 450 Little John Rd. by Moede no later than December 14, 2020 at 11 AM.



# Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046-8579

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## CHIEF'S REPORT DECEMBER 15, 2020

### Activity:

- Incidents since last Board Meeting:
  - None since Nov 16
- Region is reporting Covid cases "Going through the roof" (FD)
- Recieved a supply of protective equipment from Flag Fire last month
- SFEFD and HCFD CO study success published in Williams News

### Equipment:

- Apparatus Update
  - Enigne 1 (In Service) repairs/replacement to scene lighting, radio antenna and installation of automatic charging unit
  - Engine 2 (**Out of Service**) classified as Reserve.
  - Tender 4 (In Service) seeking to test/clean foam system
  - Tender 5 (**Out of Service**) Chassis PM Service completed, needs muffler prior to State cert, Air Brake system leaking, required parts ordered
  - Brush 6 (In Service) Plumbing project completed, Ball replacement needed, pump parts ordered
  - Command 7 (**Out of Service**) classified as Reserve researching options
  - Tender 8 (In Service) recieved air hose replacement and PM service pending
  - Brush 11 (In Service) pending radio replacement
  - Ford Excursion (In Service) returned following inspection and changing of fluid and filters. Several issues repaired, light covers and lettering pending
  - Maintenance documentation process being re-evaluated
- Station
  - Building 1 new doors project follow up
  - Building 1 and 2 have in-house smoke detectors
  - Nozzels and coupling purchases being researched
  - NEPA permit draft completed and sent to Forest Service for review

- Meeting for radio system improvement follow up scheduled for Dec 18

**Training:** Bi-monthly trainings continue. Last training Dec 5 included 8 members and consisted of fire extinguisher training. January training scheduled for Jan 9 (9 am) and Jan 20 (6 pm). Training calendar for 2021 is being developed along with identifying a basic capabilities list.

**District Notes:**

- The District participated in funeral ceremony for Firefighter Robert Augenstein from WFD. He served 45 years with the WFD as a volunteer.
- Fire Restrictions were lifted last month. National Weather Service is predicting cold and dry conditions for the future.
- Administration issues - Thanks to Brie for all the work on vote canvassing process and the new recruit process. New ID cards were created and are being distributed. Outlining a driver trainer process, work comp program follow up, and Kadampa pre-event planning continues.
- Reached out to Home Depot for possible partnership in obtaining cost savings for residents when purchasing CO and smoke detectors and fire extinguishers.

**Respectfully Submitted:**

**John D. Moede**  
**Fire Chief**