

Sherwood Forest Estates Fire District Meeting

Minutes August 20th, 2019

- I. The meeting was called to order at 7:00 pm at the Sherwood Forest Fire Station, 450 Little John Rd, Williams AZ
- II. Pledge of Allegiance
- III. Roll Call: present were Bruce Speirs- Chair, Sue Hamilton – Treasurer, Debra Hamby – Clerk, Wayne Marx -Chief, Deirdre McLaughlin & Erin Hudman– asst. chiefs and guest (sign in sheet attached) including Brian Furuya and William Ring County Attorneys
- IV. Executive Session: Bruce S. made motion to go into Executive Session and Sue H. 2nd and all in favor
- V. Minutes of last meeting;
 - a. July 16th, 2019 Special meeting – read and approved, Sue H. made motion to approve and Bruce S. 2nd, all in favor
- VI. Financial Reports:
 - a. & b. Review of check register and Budget updates –May 2019 – read and approved- Sue H. made motion and Bruce S. 2nd, all in favor
- VII. Reports:
 - a. Auxiliary – Labor Day Pancake Breakfast 8-10am & Chili Cook Off (POA)Sept 1st @4pm
 - b. Fire Chief Report- read and attached
 - c. Board Report –none
 - d. Correspondence- Woods FD more notes in 8a & ISO more notes in Chief's report
- VIII. Old Business:
 - a. Review, The Woods Fire District Consolidation into SFEFD timeline update – Bruce S. read the letter from The Woods Fire District stating they are resending the consolidation with SFEFD. (attached) Bruce also spoke to Jeff Johnson (Board) They are getting fire hydrants and will get a higher ISO rating with a mil rate of .75 and we are at 2.88.
 - b. SFEFD Website update –Anne gave a presentation of what the website looks like now and she was asking for suggestions and will continue to work on the site. Many were upset that SFEFD was not listed as such and named in most areas on the site as Sherwood Fire. Anne explained that the Written-out name of SFEFD was too long in most cases and that is why it was shortened. But she will look into it and see where she can write it out. But also, the web address is SherwoodFireAZ.com. This was also done because there is another Sherwood Forest Fire Department in the US. This is an ongoing project that Anne will continue to do her best to make this a very professional site and to keep the community updated of the goings on in the department.
 - c. Discussion and possible action re: setting Chief's task list and timelines – New policy for Emergency Response guidelines, will run it past departments Insurance agent (attached). Will create a new policy for the next meeting
- IX. New Business:
 - a. Discussion and possible action re: Adoption of Revised 2019-2020 SFEFD Budget – It has been noted that the Professional Fee needed to be corrected and the Accountant and the County have been notified with the corrections. Bruce S. made the motion to adopt the new Budget and Sue H. 2nd and all in favor
 - b. Discussion and possible action re: Approval of Addendum to KRMC contract (for EMS medical direction Aug 2019 to February 2020 with a new contract for consideration coming February 2020) – Bruce received the email from KRMC (attached) this is an Auto Renewal, so no action needed by Board

- c. Discussion and possible action re: response to Fire Chief's concerns with the investigation being delayed. Precision Defense investigation status, target completion date, format of investigation reports and related issues – The investigation has been delayed due to it not being completed, Mr. Pizzi has interviewed 19, has 2 written statements from those not wanting to be interviewed, 2 emails for Fire Fighters (current & past) and still has a few others he needs to interview and is approx. 90% complete. It was not delayed by any individual needs, only that it is taking longer than expected. Mr. Pizzi is at 23 billable hours to date @ \$75 an hour =\$1725 plus expenses, which is far below the budgeted amount of \$5000. Bruce S. made motion to direct Mr. Pizzi to continue and to have a report finalized by Sept 17th or by so notified Mr. Pizzi to send to the Board via his secure email and then the Board will send report on to the County Attorney for their legal advice. Debra H. second and all in favor

X. Call to Public: 3 min. limit – Kathy Krushinsky – Asked Anne Dudley why there is a reason it is not Sherwood Forest Estates FD on the website – The Sherwood Forest on the North side of I40 in Parks does not have a FD – Anne stated she wants the website open to all devices and if she changes the name on the website some devices will no work, so she can not do the long name. Pam Shipman – When I tell people I live in Sherwood Forest they think I live in Parks. Bruce asked if the Fire System knows what is meant by Sherwood Forest FD and Dierdre said yes, but not everyone else. Anne will look into it and see what she can do. Rodger Anderson – if we can get a new domain, let the other expire

XI. Future agenda items: 8 b,c, 9c Sept 17th @7pm

XII. Adjournment: 8:48pm